

Wiltshire Council

Organisation and Resources Select Committee
24th March 2011

Scrutiny Representative on Project Boards Update

Name of Board: Revenue and Benefits Project Board

Reported by Scrutiny Representative: Cllr Pip Ridout

Summary of the Boards work:

The Project Board is responsible for procuring and implementing one IT system for the revenue and benefits service in Wiltshire.

Significant achievements or progress of the Board since the last update:

The first data load is to be completed week commencing 14th March with a meeting to review how this has been implemented. Cllr Ridout is meeting with Ian Brown to understand the non-technical side of the boards remit and discuss staff resources.

All other documents and systems are in place and on time.

Current significant risks to the Council or issues/delays for the Board to resolve:

The impact of the first data load will be known once completed. Should there be any issues, this will be reported to the Select Committee at their meeting in May 2011.

Milestones for the short-term future:

The next milestone for the board will be the results of the data load.

The expected completion date for the project remains November 2011

Date of the next meeting: 22/03/11